

## SCREENING AND SEARCHING FOR PROHIBITED ITEMS

Our paramount duty is to protect the safety of staff and pupils in the school community. Carrying a weapon is an offence and is punishable by up to 4 years in prison. We recognize that some young people carry weapons because they believe misguidedly that they will keep them safe but we know that in fact it makes them vulnerable. Carrying drugs (legal or illegal) also places a pupil at risk and may endanger other pupils.

This policy details the way in which pupils will be randomly screened using a hand held 'wand' (metal detector). These screenings may take place before or during the school day, on or off -site. If staff have cause to suspect a pupil may be carrying a weapon the pupil may be asked to remove their coats & jackets, roll up their trouser legs and empty their pockets. If a pupil refuses or if his behaviour is in anyway threatening he will be denied entry and the Police will be called. The Police will be called in every case of a weapon being found.

Parents will be informed when routine screenings have taken place and prohibited items found and will also be told if their child has been searched.

School staff are legally entitled to screen/search for other prohibited items (eg lighters, mobile phones, stolen property etc). We normally prefer to negotiate with pupils about these but will use our legal powers if necessary. If banned items are found during a screen/search they will be confiscated. If the items are illegal (eg drugs) the Police may be contacted.

## KINGSDOWN CODE OF CONDUCT

- Attend school and lessons regularly and punctually
- Wear the correct uniform
- Speak courteously to staff and do as you are asked
- Make an effort to produce the best work you can in class
- No touching
- Stay in class.

We are always happy to discuss any aspect of your child/ward's behaviour—please telephone the school and make an appointment. We hope you will feel any concerns you may have are dealt with promptly and courteously but if you do have a complaint please contact the school office and ask for a copy of the Complaints Procedure.

### KINGSDOWN SECONDARY SCHOOL

#### Aiming for Success

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KINGSDOWN SECONDARY SCHOOL

Aiming for Success

# BEHAVIOUR MANAGEMENT AT KINGSDOWN— INFORMATION FOR PARENTS/CARERS

Revised April 2015

**This leaflet contains a summary of the suite of policies concerning behaviour management at Kingsdown. Full versions of the policies can be downloaded from the website [www.kingsdownsse.com](http://www.kingsdownsse.com) or you can ask the office to send a hard copy in the post.**



## BEHAVIOUR MANAGEMENT

This policy describes the ways in which we manage pupils' behaviour. It is based on the RESPECT programme which encourages pupils to think about their actions and their potential effects on people and property. It stresses that we prefer to prevent incidents occurring by ensuring that lessons are lively and engaging and that appropriate levels of supervision are used at all times—especially during unstructured times. The policy details the rewards and sanctions that we use.

We aim to encourage pupils to take responsibility for their actions and to use our good relationships with pupils to effect positive change. Consistency and flexibility underpins all that we do.

## ANTI BULLYING

We recognize that bullying of all kinds is very damaging and we are determined to deal robustly with all incidents. We log and monitor all incidents and try to deal with them as they occur. We are a 'telling' school. We encourage anyone who feels they are being bullied or who witnesses bullying to contact the school at once to discuss it. We are sensitive to the need to support both pupils who are the victims of bullying and also the perpetrators.

### ADVICE FOR PARENTS/CARERS

Watch for early signs of distress in children such as:

- Reluctance to come to school
- Pattern of minor illnesses
- Damaged possessions/clothing
- Missing items of equipment
- Aggression to brothers/sisters
- Mood swings/character changes

These symptoms may not always be an indication of bullying but some other difficulty.

## REWARDS

**We always prefer to reward good work and behaviour rather than apply sanctions for poor work or unacceptable behaviour.**

Pride in self  
Verbal Praise/recognition  
Positive phone call home  
Access to You-Tube, ICT games  
Additional internal privileges  
Letter home  
Inclusion in reward trips  
Certificates  
Star of the 1/2 term /term/year  
Vouchers  
Jack Petchey Award  
Outstanding Student Award

## SANCTIONS

**Wherever possible we give pupils the opportunity to make up for poor behaviour and will select a consequence which is appropriate to the offence eg confiscation of mobile phones etc**

IMMEDIATE  
Verbal Warning  
Isolation from class.  
Detention—break, lunchtime, after school  
Phone call home  
AFTER DEBRIEF  
Note in pupil log  
**Loss of privileges**  
Phone call home  
Incident Report  
Individual report  
Letter home  
Isolation from class in in-house exclusion room  
Parent/Carer/Social Worker/ other agency meeting  
Fixed term exclusion  
Permanent exclusion

Pupils facing loss of privileges can earn these back by achieving their targets.

## ANTI BULLYING CONTD

- ✦ Listen, take seriously and act upon all information you receive. Try to establish, who? What? When? and Where?
- ✦ If you your child is being bullied contact the school IMMEDIATELY. Your child may be worried that telling the school will make matters worse. Reassure him that the school will not take hasty action but will listen to the concerns and agree with you and him what the appropriate steps should be. With the appropriate member of staff, devise strategies that will help your child and provide him/her with support inside and outside of school.  
Do not encourage your child to hit back. It will only make matters worse.  
Encourage your child not to try to meet the bully's demands.  
Be alert to bullying by mobile phone or through the internet.

## POSITIVE HANDLING

This policy details the legal position around using force to restrain or control pupils. It explains that we always do this as an **absolute last resort** but when we need to step in to protect a pupil from harming himself or someone else or seriously damaging property we will do so.

The Policy explains our methods of preventing potentially difficult situations and the steps we take to de-escalate situations. It also describes the procedures we follow to debrief pupils and staff after an incident. You will **ALWAYS** be informed if physical force has had to be used to restrain your child. Appendices to the Policy detail the Risk Assessments we will undertake to determine whether your child needs an individualised positive handling plan. Again you will always be involved in this process.

Our staff are trained in TEAM/TEACH positive handling techniques and all are authorised to use force when absolutely necessary.